



POINT ISABEL INDEPENDENT SCHOOL DISTRICT
101 Port Road, Port Isabel, Texas 78578

Procedures for Administering Medication at School

Dear Parent or Guardian:

Your child may have an illness or medical condition which requires medication for relief of symptoms that does not prevent him/her attending school. When possible, such medication should be scheduled to be taken at home. However, according to the Texas State Legislature and Point Isabel ISD Board of Trustee policy, medication may be administered to a student by school personnel. The following must be met by the parent or legal guardian requesting service.

1. **Prescription Medication** that needs to be taken at school must be in its original container and labeled by the pharmacist. All prescription medication to be administered at school must be accompanied by the Medication Administration Request form signed and dated by prescribing physician* and a parent/guardian. Medication Administration Request forms are available in the nurse's office and on the Derry website. Each medication requires its own form.
2. **All Non- Prescription Medication** that needs to be taken at school must be in its original container and can only be given **for 3 consecutive days**. Non-prescription medication to be administered at school must be accompanied by the Medication Administration Request form with the following information:
 - a. **Student Name**
 - b. **Name of Medication**
 - c. **Dose**
 - d. **Time Given**
 - e. **Reason for Medication**
 - f. **Date**
 - g. **Parent/Guardian Signature**
3. Medications prescribed to be given two or three times a day or less are not to be given at school unless a specific time during school hours is prescribed by a physician*, or the RN determines a special need exists for an individual student.
4. All medication is to be stored and administered at the nurse's office unless exceptions have been made by school authorities in advance. No student may have prescription or non-prescription medication in his/her possession on school grounds during school hours.
5. Any herbal substance, dietary supplements or medication from a foreign country will not be allowed or administered by school personnel unless required by an individualized education program or Section 504 plan of a student with disabilities.
6. In accordance with the Nurse Practice Act, Texas Code, Section 217.11, the RN has the responsibility and authority to refuse to administer medications that in the RN's judgment are not in the best interest of the patient.

*Physician includes Advanced Practice Nurses, Physician Assistants, Dentists and D.O.