

Point Isabel Independent School District (PIISD) District-wide Educational Improvement Council (DEIC) Agenda

Date: February 5, 2019

Time: 4:16 – 5:30 p.m.

Location: Point Isabel ISD Board Room

Attendees: DEIC Members

Facilitator: A. Holland

Recorder: D. Hernandez

Timekeeper: A. Holland

Meeting Objectives:

- Review and discuss the State Performance Plan (SPP) 13 Corrective Action Plan
- Review and discuss the Performance-Based Monitoring Analysis System (PBMAS) Targeted Improvement Plan (TIP)
- Review and discuss the 2018 – 2019 Point Isabel ISD School Calendar Development
- Develop a 2019-2020 Point Isabel ISD School Calendar option(s)
- Review and discuss the Point Isabel ISD Food Pantry
- Create the procedures and guidelines for the Point Isabel ISD Food Pantry

To prepare for this meeting, please:

- None required

Materials we will use at the meeting:

- Pencil or Pen

DEIC Attendance

Members Present:

Castillo-Sanchez, Ana
Curry, Gayle
Francis, Anne
Gonzalez, Dianna
Gray, Colleen
Guillot, Virginia
Guzman, Noemi
Harris, Leslie
Holland, Ana
Lopez, Danielle
McIver, Tifani
Ochoa, Emily

Members Absent:

Martinez, Ana
Pena, Cecilia
Ramirez, Kirstie
Swink, Renea
Trevino, Zamaira
Valerio, Seasunn
Vann, Deborah

Others Present:

Chavez, Mary
Gonzalez, Nancy
Hernandez, Debbie
Roach, William
Salinas, Reina
Strunk, Jason
Torres, Josephine
Valdez, Maribel

Other Members Absent:

Time	Minutes	Activity
4:16	1	<p>Welcome</p> <p>Mrs. Holland welcomed the DEIC members and reviewed the objectives for the meeting.</p>
4:16 – 4:40	24	<p>Updates</p> <p>Mrs. Holland provided updates on the State Performance Plan (SPP) Corrective Action Plan (CAP), Performance-Based Monitoring Analysis System (PBMAS) Targeted Improvement Plan (TIP) and the 2019-2020 Point Isabel ISD School Calendar Template.</p> <p>During the review of the SPP CAP and PBMAS TIP, Mrs. Holland presented a timeline of activities and trainings, which aligned with the plans of actions submitted to the Texas Education Agency (TEA) (see attached). She explained that additional trainings and activities were forthcoming; in accordance with the plans of actions. Mrs. Holland also shared the possible development of additional plans to address findings from the Special Education Audit Summary Compliance Review scheduled for submission on February 15, 2019.</p> <p>During the review of the 2019-2020 calendar template (see attachment), Mrs. Holland explained the mandated school start date, minimum school holidays, inclusion of a bad weather day each semester, the required number of instructional days per semester and for teachers, and the required number of days for the Optional Flexible Year Program and first semester.</p> <p>After discussing the requirements for the development of 2019-2020 school calendar for voting purposes, Mrs. Holland shared the recommendation from Dr. Roach to migrate back to six-week grading periods from nine-week grading periods. Dr. Roach explained that when the District transitioned to a nine-week grading period, it had been to provide students an opportunity to be more academically successful.</p> <p>Pros</p> <p>The six-weeks grading period:</p> <ul style="list-style-type: none"> • Provides three grades per semester instead of only two grades with a nine-week grading period. This improves students’ opportunities for success. • Aligns with PEIMS data collection such as attendance. • Aligns with UIL eligibility. • Eliminates confusion about eligibility requirement dates for students. • Provides more data for special population students during the progress monitoring process. <p>Cons</p> <p>The six-weeks grading period:</p> <ul style="list-style-type: none"> • Increases the amount of progress monitoring paperwork for special education, bilingual, and English as a Second Language teachers and administrators.

		<p>After listening to the pros and cons, the DEIC members discussed in groups the transition to a six-week grading period.</p> <p>From the group discussions, the following questions transpired.</p> <ul style="list-style-type: none"> • Will the transition next year affect special education ARDs? <i>Annual ARDs already conducted will need to be amended to denote progress monitoring every six weeks instead of nine weeks. All ARDs from this time forward will need to denote progress monitoring each six weeks.</i> • How does this transition affect the grading guidelines? <i>The grading guidelines requirements for the number of posted grades will need to be adjusted to align with the six weeks grading period instead of nine weeks.</i> • Where is the information about grading periods included on the school calendar? <i>This information is included on the School Board approved school calendar with brackets for the end of the grading period and the dates for progress reports and report cards.</i> <p>While members shared their concerns about the effect on special programs, all groups agreed that it would be best to transition back to six-week grading periods. In addition, the principal from each campus expressed their support for the transition. This session culminated with a unanimous vote to transition back to six-week grading periods.</p>
4:40-5:00	20	<p>Presentation of the Point Isabel ISD Food Pantry</p> <p>Mrs. Torres, Point Isabel ISD Communication Specialist, provided an explanation of the process the District took to develop a non-profit food pantry. Mrs. Torres began by describing the work of a model high school in San Antonio that created a redistribution center for students to take food home left over from the cafeteria. This prompted an overview of Senate Bill 725, which allows the District to collaborate with a non-profit organization to collect the remaining food from breakfast and lunch from the cafeteria at each campus to redistribute to students in the District. In addition, the non-profit must designate one or more sites as food pantry locations, which have a system to redistribute and house food within the guidelines set by Senate Bill 725. This includes having a person in charge of the pantry who is food handler certified, a clean storage area, and appropriate storage containers to hold donated food.</p> <p>The Athletic Booster Club signed a Memorandum of Understanding (MOU) to collaborate with the District and designate the high school as a food pantry site. The goal is for the high school athletic program to lead this initiative by forming an organization with guidelines for the food pantry.</p> <p>Coach Strunk explained his background with nutrition and goal of developing a healthy environment for all students. He began his nutritional work with the student athletes by having students drink chocolate milk after their workouts. Coach Strunk also explained that he plans to host nutrition classes for parents and students. He also aspires to build a partnership with a bread company to aid in the attainment of bread for peanut butter and jelly sandwiches, which can easily feed students.</p>

		<p>The next step is to establish procedures for the food pantry and repurpose the ticket booth at the high school to serve as the Point Isabel ISD Food Pantry. This requires the purchase of a commercial refrigerator and shelving.</p> <p>Members expressed their enthusiasm about the PIISD Food pantry, as well as asked questions.</p> <ul style="list-style-type: none"> • Will this food be only for high school athletes? <i>All District students are eligible to receive food from the food pantry.</i> • How will students from other campuses collect food from the pantry? <i>This information will be included in the procedures created by the DEIC after determining the amount a food available for redistribution.</i> • How will we share information about the food pantry with students? <i>Campus teachers, administrators, and/or counselors will inform students about the food pantry, as needed.</i> • Can there be additional food pantry designations within the District? <i>Yes. The District does not plan on opening other food pantry sites until the first site at the high school is established and running effectively.</i> <p>Mrs. Holland explained that the DEIC would begin developing the procedures for the structure of the Point Isabel ISD Food Pantry at the meeting and would update procedures after determining the amount of food available for redistribution. Mrs. Torres shared some sample procedures to guide members through the development process (see attached).</p>
5:00-5:30	30	<p>After reviewing the food pantry, members selected whether to work on the development of the Point Isabel ISD Food Pantry procedures or the drafting of a 2019-2020 school calendar. Attached are copies of a drafted 2019-2020 calendar and procedures for the Point Isabel ISD Food Pantry. Also attached are two 2019-2020 drafted school calendars submitted to DEIC for review.</p>
5:30	0	Adjournment
Next Meeting Date: March 5, 2019		